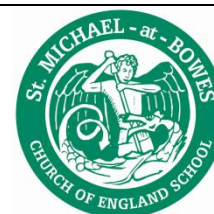


**GOVERNING BODY OF
ST MICHAEL AT BOWES CE JUNIOR SCHOOL**
Tottenham Road, London. N13 6JB



3 December 2020
MEMBERS

LA Governor	Bambos Charalambous MP	18.9.2018	17.9.2022
Parent Governors x 2	Lauren Harris *	5. 11.2018	4.11.2022
	Daniela Atamnia *	19.11.2019	18.11.2023
Staff Governor	Kate McDonald Boyle	9.10.2020	8.10.2024
Foundation Governors x 7	Fr Engin	Ex-officio	
	Jean Jakobson	18.9.2017	17.9.2021
	Revd. Mark Jones Parry	Ex-officio	
	Michelle Broomes (PCC)	3.10.2019	2.10.2023
	Lawrence DeSouza (East Haringey) Deanery Synod	14.11.2019	13.11.2023
	Rebecca Christy	5. 03.2020	4.03.2024
	Vacancy x 1		
Headteacher	Maria Jay		

Also attending

Debbie Butcher – Deputy Headteacher (Associate Member)
Mary Gavriel – (Associate)
Mandy Newell - Minute and Advisory Clerk

* Denotes absence

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Daniella Atamnia.

NOTED the absence of Lauren Harris.

RESOLVED to agree to the absence of Daniella Atamnia but not to the absence of Lauren Harris.

2. DECLARATION OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

3. **MEMBERSHIP AND CONSTITUTION**

Foundation Governor

NOTED that there was no update on the vacancy.

4. **MINUTES/MATTERS ARISING FROM THE MINUTES**

RECEIVED the minutes of the meeting held on 5 November 2020 which were agreed as a correct record.

NOTED there were no matters arising to consider.

5. **HEADTEACHER UPDATE**

REPORTED that

- (a) the two classes who were self-isolating had been conducting remote learning and the Remote Learning Policy had been slightly amended to cover some aspects of self-isolating for teachers. In 5L there had been 93% engagement in home learning with 78% of the children attending live lessons. Parents had been telephoned and/or home visits made for those children who were not engaging. The Chair commented on the high numbers who were conducting home learning and Governors were pleased with the figures discussed. In 4H 92% were engaging in home learning but only 60% had attended live lessons last week. As they still had another week of isolation it was hoped that the uptake would improve next week. In response to a Governor's query, the Headteacher clarified that the children were not off sick but were self-isolating due to one child in each class testing positive for Covid-19.

RESOLVED to agree the changes to the Remote Learning Policy.

- (b) there were no changes to the pastoral information given at the November meeting and behaviour was good overall. Debbie Butcher explained that there was a smaller rota for lunchtime activities at present and the children had more access to these resulting in better behaviour as they were being kept occupied and engaged;
- (c) this term the focus had been on keeping everyone safe. The normal curriculum was now in place, assessments had been completed and data checkpoint meetings were due to take place next week. Once these were completed plans for the Spring term would be completed. The Headteacher considered the children were now back to learning in the normal way although writing sustainability had proven to be a problem and it appeared that writing had not been undertaken during the time the children had been at home in the same way as reading and maths. Year groups had been interviewed and the children seemed glad to be back. The Headteacher expressed her hope that no further classes would need to self-isolate and explained

that 5L had been delighted to return on Monday. Governors discussed the importance of the School community and all that it offered.

6. STAFFING

(a) Update

REPORTED that a Cover Supervisor had been appointed from January 2021 to replace the Supervisor who had left the role to train as a teacher. She was currently working in a bubble and would be working across different classes once the Covid situation improved. She was a qualified teacher in Poland.

(b) Performance Management Cycle

REPORTED that the Headteacher had her appraisal last week and all staff and support staff had received theirs. Targets had been set for this year.

(c) Absence Reporting

REPORTED that in general absences were very low. There was 97.7% attendance taking Covid related absences into account and 99.63% attendance for non covid. It was considered that less mixing and increased cleaning regimes were helping in the reduction of the usual bugs that occurred at this time of year. One playleader had been off work for three months with a non Covid related condition. Four staff members (two teachers, two TAs) had been away self-isolating last week and two classes had shut down due to a Covid case in each. Mary Gavriel was currently self-isolating. One of the classes had returned this week and the other was due back on 7 December. In response to Governors' queries, the Headteacher assured Governors that everyone was working as safely as possible within their bubbles and wearing masks appropriately when moving around the School. The SLT had been split into two to reduce unnecessary contact and safety was paramount for all.

7. COVID CATCH UP PREMIUM

RECEIVED the Covid Catch up funding document, a copy of which is included in the Minute Book.

REPORTED that

(a) the Greggs Trust had offered the School £9,500 to help with catch up/lost learning. Final confirmation of this was awaited following the School supplying them with a breakdown of how they planned to spend the money. In response to a query from the Chair, the Headteacher clarified that there was no restrictions as to how this money had to be spent. She explained that the Greggs Trust normally gave the School £10,000 each year as they had Haringey Children within their cohort but this money was in addition to that;

(b) the School had received the £25,760 in catch up funding from the Government and this figure was based on last year's census. It equated to around £80 per pupil.

The Headteacher explained that the yellow section was to be reviewed once the data findings had been finalised. She pointed out that the biggest dip of 22% was in Year 3 for writing and 18% for maths and reading. In response to Governor's questions as to why this was she explained that this year group had missed learning at School during the summer term and were also dealing with the transition to SMAB. The rest of the School figures ranged from 3%-9% with the least lost learning being seen in the older year groups. Governors recognised it was more difficult for the younger children as they relied on adult help whereas the older ones were able to work independently in many cases. The Headteacher considered that KS1 data showed that children were on track but had lost any gains they might have made or any accelerated learning. She determined that once the children were back at School on a regular basis the gaps should narrow. She explained that Ofsted recognised the gap for disadvantaged children had widened and work was ongoing to reduce this again;

- (c) the catch-up monies would be spent on developing writing stamina, comprehension in reading and spoken English to help improve the depth of vocabulary. Training and coaching for staff was being put in place with the use of a programme called Walk Throughs. The Chair asked for clarification as to what this was and Debbie Butcher explained that the programme offered brilliant strategies for teachers to help improve outcomes. There were five categories with ten walk throughs clearly explained for each. Videos and webinars were provided along with a forum to ask questions and share information. The context could be used across all subjects and learning. Staff had already been guided through one of the walk throughs and work would be done at the next Inset Day. Staff would be paired up to work and gain a shared understanding. Staff would then be able to present their findings to the other staff members. This would help everyone to get the best out of the programme. Strategies could be used to enhance knowledge that was already in place and be practised until the strategies became completely natural;
- (d) the Sports Coach had been released from a single bubble and was conducting one hour socially distanced sessions for various classes once a week. Teachers were then able to conduct interventions as an additional TA had also been employed;
- (e) the School was looking at purchasing laptops as the original Government offer of thirty-five had been reduced to seven and these had not yet been received by the School, although it was understood they were ready for delivery. Once a class had been lock downed these could be provided to children who did not have access to a device at home. The Headteacher explained that the current spare laptops in School were old and could not always access programmes such as Zoom. The Government had provided some free SIM cards but these did not fit the current laptops. These were being used in Staff iPads;
- (f) Bambos Charalambous informed Governors that the Government would provide funding for supply teachers if necessary but this was only available if Schools had used up their contingency funds and were in dire straits. It was determined that this funding was difficult to access.

8. **GOVERNOR LEARNING OPPORTUNITIES**

NOTED that Mary Gavriel had undertaken School based training around mental health and FGM. Michelle Coombes had completed Pupil Premium training and planned to undertake the next GAP level training when it became available.

9. **POLICIES**

RECEIVED the following policies, copies of which are included in the Minute Book.

- Teachers' Pay Policy;
- SMAB Pay Policy, September 2020

NOTED the changes in red on the Teachers' Pay Policy which highlighted the fact the six Headteacher standards had increased to ten, the dates had changed and amendments had been made to the salary figures.

RESOLVED to ratify the above policies.

10. **LOCAL AUTHORITY REFERRALS**

NOTED the information in the Termly newsletter.

11. **ANY OTHER BUSINESS**

REPORTED that the Chair enquired as to whether the School was able to conduct any of its usual Christmas activities due to the Covid Crisis and was told that the panto would take place virtually and each class would do a part of the nativity. Christmas jumper day would be happening and celebrations would be undertaken in individual bubbles. Singing events would be held outside. Governors were delighted that events were able to take place this year despite the crisis. Bambos Charalambous had chosen the winner and runners up of his Christmas card competition and would email Izlem Balci with the results.

12. **DATES OF FUTURE MEETINGS**

NOTED the date of the next meeting as

7th January 2021 at 4.30-pm

13. **ITEMS TO REMAIN CONFIDENTIAL**

RESOLVED that no items be regarded as confidential.