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Monday 10th September 2018

Dear Parent(s)/Carer(s)

Re: Class Dojo Communication App

We believe that effective communication between home and school is essential to supporting children in their learning.

As a result, we have introduced Class Dojo in every class to celebrate the sensible choices the children make. Class Dojo is a communication app which connects parents/carers, teachers and children. Initially, Years 4, 5 and 6, teachers will use it as a communication platform to encourage children and to get parents/carers engaged in their children's learning. It has a reward component and a communication system.

Classes will now be using Class Dojo to ensure smooth communication between the school and parents/carers. By now, your children should have brought home an invitation letter for you to sign up to your child's class, that way you can access all class messages and also be able to message your child's teacher directly.

If you have any questions, queries or concerns, do feel free to message your child's teacher on Class Dojo and they will also keep in touch with you via Class Dojo. You can still leave messages at the front office, send e-mails and communicate with the school in the same ways you use to.

In order to maintain the well-being of our class teachers, as well as ensuring they have a work-life balance, we ask that you bear in mind that though teachers can be messaged by you at any time, they will only be able to respond back to the message within the hours of:

Monday - Thursday:	**7.30am - 5.30pm**
Friday:	**7.30am - 3.30pm**

Teachers will not be able to respond to your messages on weekends and any other time outside of the above stated period. If it is an urgent concern or query, please do follow the channels of communications that you would have done previously.

We would like to take this opportunity to thank you for your continued support and understanding.

Yours faithfully,

Mrs Jay