

St. Michael at Bowes
Church of England
Junior School



*Charging and
Remission Policy*

Date: May 2022



ST MICHAEL AT BOWES SCHOOL

An inclusive Christian community building on firm foundations for successful lives.'

CHARGING AND REMISSION POLICY

We aim to provide a broad, balanced curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the School would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

The Education Reform Act 1988 states: -

- That education in schools should be free.
- That activities offered wholly or mainly during normal school teaching time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost.
- That there is no statutory requirement to charge for any form of education but that LAs and schools have the discretion to charge for optional activities provided wholly or mainly out of school hours.
- That LAs and schools have the right to invite voluntary contributions for the benefit of the school or in support of any activities organised by the school, whether during or outside school hours.

With these statements in mind it is the Policy of this school: -

- To continue to request voluntary contributions from parents towards activities organised by the school during school hours.
- The Friends of St Michael at Bowes and Tottenham are willing to support the funding of certain activities. Subsidies may be available for children whose parents are unable to make a voluntary contribution.
- If insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, then that activity will be cancelled.
- Optional trips wholly or mainly outside school hours will be charged at full cost. These visits will not proceed where full costs are not met by all those who wish to partake in the activity.
- Board and lodging costs on residential trips will be charged. There may be special circumstances when the school may offer a small subsidy to parents in financial difficulties. These families will be expected to pay a contribution. The percentage of subsidy available will be set annually prior to the visit. Parents willing to apply for a subsidy should make a written commitment to pay the subsidised amount requested by a specified date to secure a place.
- The school may invite voluntary contributions towards the cost of ingredients, materials and equipment where parents have expressed the wish to have the finished product or where school budget cannot cover the full cost. However, this will be nominal.
- This school may make charges for breakages and damage to property.

AREAS WHERE CHARGES MAY/MAY NOT BE MADE:

Day and part day educational visits.

For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled.

Swimming lessons.

No charge is made for swimming lessons. The school covers the whole cost of transport and tuition.

Residential visits outside school time.

Parents will be charged for the full cost of the visit.

Instrumental music tuition.

Teachers from the Enfield Arts Support Service provide music lessons during the school day, and parents cover the full costs of these lessons. The school will cover the full cost of this service for Pupil Premium children if there are only a few children wishing to take part. If the demand for places increases, the school will part-fund the lessons for each child.

Classroom materials.

No charge is made for materials and equipment. However, where parents would like to possess the finished article, or where the school budget cannot cover the full cost, the school reserves the right to make a small charge for the materials used.

Parents will be required to pay for the replacement of damaged or lost school property caused wilfully or negligently by their children. This includes the property of other children.

Lost or damaged books and equipment (including computing)

Parents will be charged for the full-face value of books or will be allowed to replace like-for-like.

Depending on the circumstances, the school will also ask for payment for lost or damaged books, lost and/or wilful damage to school property such as ipads, computers.

After school clubs

Parents will be charged for these clubs; many are run by external agencies. On occasion there will be clubs or school team clubs run by members of staff which are free e.g. netball, football, choir. Where clubs require significant resources, e.g. art and craft and cookery, the school will make a small charge towards the cost of these.

Late Collection

Parents will be charged for late collection, 15 minutes after school or after school activities have finished. This will be at a rate of £5 per 15 minutes thereafter to meet the cost of childcare/supervision. **(Appendix 1)**.

This policy will be reviewed periodically by the Governing Body and may be amended if appropriate. Any eventuality not covered for by this policy will be considered by the Headteacher and Governors and a decision made.

Appendix 1

Date:

Dear Parents & Carers of _____

RE: Late Collection of Pupil/s After School

Your child was collected at _____ and therefore this incurs a charge of £_____.

This is in line with our charging and remission policy which states that parents will be charged £5 for being up to 15 minutes late after school and £5 for every 15 minutes or part thereof.

Please send in the money to the school office or pay on parentpay.com.

The item on parentpay.com will be labelled as late pick up charge.

Yours Sincerely,

Mrs Debbie Butcher
Headteacher